

SUBJECT: LIFE SAFETY MANAGEMENT PLAN	REFERENCE #1001
DEPARTMENT: HOSPITALWIDE	PAGE: 1 OF: 13
APPROVED BY:	EFFECTIVE:
	REVISED:

MISSION:

Insert your mission statement for the Life Safety Management Plan. Be sure that the mission for the plan reflects the mission statement of the organization. *You will want to emphasize that the plan focuses on the processes to effectively manage fire safety through identification of fire risks and the planning and implementing of processes to minimize the likelihood of those risks.*

SCOPE:

The scope of the Life Safety Management Plan defines the processes which _____ Hospital (list all sites that are included in this plan) utilizes to provide an environment that protects patients, staff and visitors, as well as protecting property from fire, smoke and products of combustion.

Note: If your organization has multiple sites or locations, you may choose to have separate management plans for each location or have one comprehensive set of plans. Whichever method your organization chooses, the organization must address specific risks and any unique conditions at each site/location.

OBJECTIVE:

The objective of the Life Safety Management Program is to design proactive processes to prevent fires and protect patients, staff, visitors and property in the event of a fire.

GOALS:

- The goals of _____ Hospital's Life Safety Management Plan includes the following:
 - To assure that the building is in compliance with applicable NFPA standards for hospitals as well as local fire regulations
 - To provide education to personnel on the elements of the Life Safety Management Program including organizational protocols for response to, and evacuation in the event of a fire
 - To assure that personnel training in the Life Safety Management Program is effective
 - To test and maintain the fire alarm, detection systems and suppression systems

SUBJECT: FIRE SAFETY	REFERENCE #1029
DEPARTMENT: OBSTETRICS, DELIVERY ROOMS AND NURSERY	PAGE: 1 OF: 3
	EFFECTIVE:
APPROVED BY:	REVISED:

POLICY:

- All personnel are responsible for knowing the evacuation procedure and the method for activating the fire alarm.
- All personnel are responsible for providing for patient safety as the first priority.

PROCEDURE:

- In the event of a fire in the hospital, the fire plan will be activated, "Code _____" will be announced and the location given.
- The proper response to fire or smoke is R.A.C.E.
 - R** = Rescue patients immediately from fire or smoke area.
 - A** = Pull fire alarm station and call emergency number to give exact location.
 - C** = Contain the smoke or fire by closing all doors to rooms and corridors.
 - E** = Extinguish the fire (when it is safe to do so).
- Rescue individuals from the immediate fire or smoke area. Always rescue people before pulling the fire alarm.
- Pull the fire alarm and call emergency number to report the fire. Be sure to take this step immediately after rescuing, so that the appropriate emergency response personnel are notified and can start to the scene of the fire.
- Contain the fire and smoke by closing all doors in the area.
- After all doors are closed in the fire area, attempt to extinguish the fire if it is safe to do so. All employees shall be familiar with the location and operation of fire extinguishers through the fire safety education program.
- Remove equipment from corridors unless needed for emergency purposes. If equipment must be left in the corridor, i.e., crash cart, keep equipment on one side of the corridor to keep a clear means of evacuation.

SUBJECT: EMERGENCY POWER SUPPLY SYSTEM AND STORED EMERGENCY POWER SUPPLY SYSTEMS	REFERENCE #1068
	PAGE: 1
DEPARTMENT: ENGINEERING	OF: 2
	EFFECTIVE:
APPROVED BY:	REVISED:

POLICY:

- Emergency Power Supply System (EPSS):
 - Conducting regular testing of the generator shall demonstrate the reliability of the emergency power supply system.
 - The testing of each generator and all automatic transfer switches will be at a minimum of 12 times per year (some states may require a weekly test, i.e., California). Testing intervals will not be less than 20 days or greater than 40 days apart. The generator will be tested under a dynamic load that is at a minimum of 30% of the generator's nameplate rating and will be conducted for a minimum of 30 continuous minutes.
- Stored Emergency Power Supply Systems (SEPSS):
 - The stored emergency power supply systems (SEPSS) shall automatically supply light or power to critical equipment and areas that are essential for human life. Systems that are included are:
 - Egress lighting
 - Ventilation where it is essential to maintain life
 - Fire detection and alarm systems
 - Public safety communication systems
 - Any system or process where the interruption of power would cause serious life safety or health hazards to occupants of the building including patients, staff and visitors

SUBJECT: INTERIM LIFE SAFETY MEASURES (ILSMs)	REFERENCE #1076
DEPARTMENT: ENGINEERING, SAFETY/ENVIRONMENT OF CARE COMMITTEE	PAGE: 1 OF: 4
APPROVED BY:	EFFECTIVE: REVISED:

POLICY:

- _____ Hospital will institute and document Interim Life Safety Measures (ILSMs) to temporarily compensate for hazards posed by existing NFPA 101 - 2000 Life Safety Code deficiencies or construction activities.
- The Interim Life Safety Measures policy and procedure is reviewed and approved by the Safety/Environment of Care Committee.
- The implementation of Interim Life Safety Measures shall be determined by Engineering, Safety/Environment of Care Committee and all staff continuously monitoring and reporting any real or potential Life Safety Code deficiencies. Monitoring shall include:
 - Reviewing the hospital’s Electronic Statement of Condition (e-SOC):on a scheduled basis
 - Routine environmental tours
 - Reviewing staff reports
 - Continuously assessing constructions and renovation plans as applicable
- Interim Life Safety Measures must be followed by all staff, including construction workers.
- The Safety Officer, along with the Safety/Environment of Care Committee, shall implement the Interim Life Safety Measures.
- The Safety Officer, along with the Safety/Environment of Care Committee, will inspect projects on a weekly basis to ensure ILSMs are being implemented.
- These measures include, but are not limited to:
 - All exits will be unobstructed and useable. All personnel will receive training if alternative exits must be designated. Buildings or areas under construction will maintain escape routes for construction workers at all times. The means of egress in the construction area will be inspected daily.