

MCN Healthcare (Medical Consultants Network Inc.)

Job Descriptions/Position Evaluations, Age Specific Competencies and Skills Competencies

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	Administration
458	(Chief) Privacy/Security Official (no age)
202	Administrative Assistant (no age)
279	Administrative Secretary
525	Associate Administrator of Support Services (no age)
001	Chief Executive Officer (no age)
002	Chief Financial Officer (no age)
003	Chief Operating Officer (no age)
004	Controller (no age)
287	Corporate Compliance Officer (no age)
443	Director of Development/Fund Raising (no age)
419	Director of Public Relations (no age)
351	Director of Support Services (no age)
514	Vice President of Corporate Services (no age)
	Admitting
008	Admitting Department Clerk
521	Admitting Department Manager
009	Admitting Department Supervisor
010	Cashier
	Ambulatory Care
327	Ambulatory Care LPN/LVN
015	Ambulatory Care Operating Room Technician
016	Ambulatory Care Outpatient Surgery LPN/LVN
018	Ambulatory Care Outpatient Surgery RN
019	Ambulatory Care Pain Management RN
326	Ambulatory Care Registered Nurse
014	Ambulatory Care Services Director
011	Ambulatory Care Services Nurse Manager
012	Ambulatory Care Services Secretary
013	Chief Executive Officer, Ambulatory Care (no age)
017	Outpatient Surgery Nurse Manager
	Anesthesia
526	Anesthesia Technician
211	Certified Registered Nurse Anesthetist (CRNA)
209	Chief CRNA
	Behavioral Health
288	Addictions Counselor
422	Addictions Supervisor
451	Behavior Services Associate
455	Behavior Services Clinical Liaison
397	Behavioral Health - Clinical Nurse Specialist
409	Behavioral Health - Clinical Psychologist
402	Behavioral Health - Director of Recreational Therapy
411	Behavioral Health - Director Therapeutic Activities
399	Behavioral Health - Occupational Therapy Aide
401	Behavioral Health - Recreational Therapy Aide
383	Behavioral Health Art Therapist

391	Behavioral Health Clinical Services Director
555	Behavioral Health Data Analyst (no age)
387	Behavioral Health Director of Social Services
386	Behavioral Health Director Performance Improvement (no age)
496	Behavioral Health Facility Medical Director
385	Behavioral Health Music Therapist
384	Behavioral Health Nurse Executive
400	Behavioral Health Occupational Therapist
511	Behavioral Health Patient Assistance Coordinator - Pharmacy
556	Behavioral Health Patient Care Assistant
506	Behavioral Health Patient Services Clerk
504	Behavioral Health Patient Services Coordinator
510	Behavioral Health Physician's Assistant
508	Behavioral Health Recreational Activity Therapy Coordinator
509	Behavioral Health Unit Clerk/Court Liaison
398	Behavioral Health Unit LPN/LVN
284	Behavioral Health Unit Nurse Manager
285	Behavioral Health Unit RN
379	Behavioral Health Unit Secretary
289	Behavioral Health Unit Technician
512	Biofeedback Specialist - Behavioral Health
448	Certified Behavioral Analyst
423	Child/Adolescent/Family Therapist
452	Community Mental Health Practitioner
503	Director of Assessment and Referral
281	Gero Psychiatric Unit RN
283	Gero-Psychiatric Unit CNA
282	Gero-Psychiatric Unit LPN/LVN
280	Gero-Psychiatric Unit Nurse Manager
381	Housekeeper - Behavioral Health
380	Housekeeping Supervisor - Behavioral Health
497	Inpatient Behavioral Health Medical Director
557	Lead Behavioral Health Technician
505	Licensed Therapist
382	Maintenance Worker - Behavioral Health
515	Mental Health Tech - TCAT - Residential Adolescent Treatment Center
378	Mental Health Worker - Behavioral Health
498	Outpatient Behavioral Health Medical Director
518	Pre-Certification Assistant
507	Program Director - TCAT/Adolescent Residential Treatment Program
377	Psychiatric Social Worker - Behavioral Health
426	Psychometrist
558	Summer School Teacher - Adolescent Program
	Business Office
217	Account Assistant (no age)

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336	Accounting Clerk (no age)
345	Accounting Supervisor (no age)
254	Accounts Payable Clerk (no age)
213	Billing Clerk (no age)
253	Business Office Accounts Receivable Clerk (no age)
020	Business Office Manager (no age)
357	Business Office Quality Assurance Coordinator (no age)
478	Cost Accountant (no age)
417	Credit/Collections Clerk (no age)
343	Customer Service Representative (no age)
021	Director of Communications (no age)
412	Financial Analyst (no age)
390	Financial Counselor (no age)
216	Insurance Clerk (no age)
415	Internal Auditor - Director (no age)
414	Internal Auditor - Staff (no age)
531	Medical Auditor (no age)
530	Medical Eligibility Specialist (no age)
347	Payroll Coordinator (no age)
346	Staff Accountant (no age)
269	Telecommunications Operator (no age)
529	Third Party Billing Supervisor (no age)
	Cardiac Cath Lab
227	Cardiac Cath Lab Certified Cardiovascular Tech
340	Cardiac Cath Lab Chief Certified Cardiovascular Tech
248	Cardiac Cath Lab LPN/LVN
224	Cardiac Cath Lab Nurse Manager
500	Cardiac Cath Lab Radiological Technologist
225	Cardiac Cath Lab Registered Nurse
226	Cardiac Cath Lab Scrub Technician
229	Cardiac Cath Lab Transcriptionist
228	Cardiac Cath Lab Unit Secretary
338	Cardiac Cath Laboratory Director
339	Cardiac Cath Laboratory Patient Care Manager
341	Cardiac Catheterization Lab Medical Director (no age)
493	Cardiovascular Lab Monitor Technician
494	Head Electrophysiology Technician
495	Registered Cardiovascular Invasive Specialist
	Cardiac Rehab
486	Cardiac Rehabilitation Coordinator
483	Cardiac Rehabilitation Exercise Physiologist
487	Cardiac Rehabilitation Medical Director
485	Cardiac Rehabilitation RN
484	Cardiac Rehabilitation Secretary
	Cardiopulmonary Rehab Services
459	Cardiopulmonary Rehab Director - RN

460	Cardiopulmonary Rehab RN
	Cardiopulmonary Services
405	Cardiac Stress Test Registered Nurse
022	Cardiopulmonary Services Manager
290	Echocardiography Technologist
270	EEG Technician
023	EKG Technician
259	Outpatient Services Cardiopulmonary Rehab Tech
024	Respiratory Assistant
025	Respiratory Therapist
573	Special Procedures Technician - Cardiology
	Central Service
026	Central Service Assistant Technician
027	Central Service Chief Technician
028	Central Service Manager
029	Central Service Technician
030	Certified Central Service Technician
031	Lead Central Service Technician
	Clinical Laboratory
089	Chief Medical Technologist
090	Clinical Laboratory Assistant
092	Clinical Laboratory Director
094	Clinical Laboratory Secretary/Clerk
091	Cytotechnologist
093	Histology Technician/Pathology Secretary (no age)
334	Medical Director of Clinical Laboratory/Pathology Department (no age)
246	Medical Technician
096	Medical Technologist - Blood Bank
097	Medical Technologist - Chemistry
247	Medical Technologist - General
098	Medical Technologist - Hematology
099	Medical Technologist - Microbiology
100	Medical Technologist - Serology/Immunology
095	Medical Technologist - Supervisor
101	Phlebotomist
	Communications
199	PBX Operator (no age)
	Critical Care/ICU
562	Clinical Nurse Specialist - ICU
140	Critical Care LPN/LVN
138	Critical Care Nurse Manager
139	Critical Care Registered Nurse
141	Unit Secretary/Monitor Technician
	Day Care
453	Day Care Center Director
454	Day Care Provider
	Dialysis
034	Dialysis Equipment Technician (no age)

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033	Dialysis Services Clinical Coordinator
035	Hemodialysis Staff Nurse
036	Peritoneal Dialysis Nurse Specialist
	Durable & Home Medical Equipment
299	DME Billing Clerk (no age)
570	DME Billing Collection Coordinator (no age)
321	DME Bookkeeper (no age)
322	DME Company Director/Operations Manager
037	DME Customer Service Representative
569	DME Customer Service Supervisor
039	DME Driver/Service Technician
038	DME Marketing Representative (no age)
571	DME Receptionist
572	DME Respiratory Care Supervisor
040	DME Warehouse Supervisor
	Education
204	Clinical Educator
207	Community Health Educator
205	Director of Education
208	Patient Educator
457	Project Coordinator - Education Department (no age)
523	Registered Nurse Diabetes Center Educator
206	Staff Development Coordinator
200	Staff Educator
	Emergency Department
561	Clinical Nurse Specialist - Emergency Department
255	Emergency Department LPN/LVN
142	Emergency Department Nurse Manager
490	Emergency Department Physician
489	Emergency Department Physician's Assistant
144	Emergency Department Registered Nurse I
143	Emergency Department Registered Nurse II
145	Emergency Department Technician
146	Emergency Department Transporter
548	Emergency Department Trauma Coordinator
147	Emergency Department Unit Secretary
249	Emergency Medical Technician - Basic
492	EMS Director
418	Paramedic
479	Paramedic Supervisor
	Engineering
041	Biomedical Engineering Technician
042	Boiler Engineer
043	Carpenter
044	Chief Biomedical Engineer
045	Chief Engineer
046	Director of Engineering
049	Electrician

403	Groundskeeper (no age)
047	Lead Engineer
461	Locksmith (no age)
406	Maintenance Aide
048	Painter
331	Refrigerator Specialist
050	Safety Officer
051	Staff Engineer
	Environmental Services
052	Environmental Services Director
305	Environmental Services Floor Care Technician
053	Environmental Services Supervisor
054	Environmental Services Technician
055	Laundry Technician (no age)
	GI Laboratory
552	Endoscopy Technician - GI Lab
148	GI Laboratory Head Nurse
150	GI Laboratory LPN/LVN
149	GI Laboratory Registered Nurse
	Health Information Management/Medical Records
528	Coding Supervisor (no age)
056	Health Information Management Department Director (no age)
065	HIM (SNF) Clerk (no age)
064	HIM Birth Certificate Clerk (no age)
060	HIM Coder (no age)
062	HIM Computerized Medical Record System Scan Clerk (no age)
061	HIM Correspondence Clerk/Receptionist (no age)
059	HIM Data Specialist (no age)
517	HIM Director/Privacy Officer (no age)
063	HIM Inpatient File Clerk (no age)
067	HIM Physician Assistant Clerk (no age)
057	HIM Supervisor (no age)
058	HIM Technician (no age)
066	HIM Transcription Clerk (no age)
068	HIM Weekend Clerk (no age)
328	Medical Records Archivist (no age)
421	Medical Transcriptionist (no age)
396	Tumor Registrar (no age)
	Home Health
073	Director of Infusion Therapy Services
069	Home Health Administrator
074	Home Health Aide
070	Home Health Case Manager
071	Home Health Clinical Supervisor
072	Home Health Director of Patient Care Services
447	Home Health Homemaker
077	Home Health Intake Nurse

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078	Home Health LPN/LVN
560	Home Health Medical Director
535	Home Health Medical Social Worker
533	Home Health Occupational Therapist
532	Home Health Physical Therapist
215	Home Health RN
534	Home Health Speech Therapist
079	Infusion Therapy Services Pharmacist
075	Infusion Therapy Services RN
076	Infusion Therapy Services Technician
298	Respiratory Care Services Pharmacist
	Hospice
266	Hospice Aide
575	Hospice Bereavement Coordinator
265	Hospice Bereavement Counselor/Chaplain
261	Hospice Clinical Nurse Manager
260	Hospice Executive Director/Administrator
264	Hospice Licensed Clinical Social Worker
263	Hospice LPN/LVN
488	Hospice Medical Director
262	Hospice Registered Nurse
576	Hospice Volunteer Coordinator
	Human Resources
579	Employee Health Director
335	Employee Health Registered Nurse
293	HR Compensation & Benefits Manager (no age)
367	HR Executive Assistant (no age)
467	Human Resources Assistant - (Administrator) (no age)
468	Human Resources Assistant - Primary Greeter (no age)
315	Human Resources Clerk/Payroll Clerk (no age)
201	Human Resources Director/Manager (no age)
203	Human Resources Generalist (no age)
294	Human Resources Manager/Staffing Manager (no age)
463	Nurse Recruiter (no age)
469	Recruitment & Employment Assistant (no age)
	Imaging Services/Radiology
344	Assistant Director Imaging Services
416	Bone Densitometry Technologist
082	CAT/MRI Technologist
431	Darkroom Technician (no age)
342	Imaging Services Angiography Technologist
086	Imaging Services Assistant
256	Imaging Services Floor Supervisor
080	Imaging Services Manager
088	Imaging Services Receptionist Clerk
196	Imaging Services RN

081	Imaging Services Technologist
257	Imaging Services Technologist Mammography
087	Imaging Services Transcriptionist
466	Medical Dosimetrist
084	Nuclear Medicine Chief Technologist
085	Nuclear Medicine Technologist
577	PACS Coordinator (no age)
395	Radiation Therapy Technician
445	Radiopharmacist
470	Senior Medical Physicist
083	Ultrasound Technologist
	Infection Control
168	Infection Control Practitioner
	Information Management Services
499	Computer Educator (no age)
268	Computer Technician (no age)
197	Data Processing Clerk (no age)
198	Data Processing/Communication Coordinator (no age)
267	Director of Information Management Services (no age)
221	Information Technician (no age)
444	Information Technology Network Specialist (no age)
456	Network Administrator (no age)
222	Support Technician (no age)
223	Systems Analyst (no age)
	Inpatient Rehabilitation Unit
559	Hair Stylist
320	Inpatient Rehab Nursing Unit Secretary
319	Inpatient Rehabilitation Nursing Unit CNA
318	Inpatient Rehabilitation Nursing Unit CNA
316	Inpatient Rehabilitation Unit Nurse Manager
317	Inpatient Rehabilitation Unit Registered Nurse
	Labor & Delivery
153	Labor and Delivery LPN/LVN
152	Labor and Delivery RN
154	Maternal Child Health Unit Secretary
	Library
440	Library Assistant (no age)
441	Library AV Technician (no age)
519	Library Clerk (no age)
	Long Term Care
113	Long Term Care Activities Hobby Room Volunteer
111	Long Term Care Activities Volunteer
424	Long Term Care Administrator (no age)
112	Long Term Care CNA Activity Assistant
104	Long Term Care LPN/LVN
329	Long Term Care Medical Director

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102	Long Term Care Nurse Manager
103	Long Term Care Registered Nurse
119	Long Term Care Restorative Certified Nursing Assistant (RCNA)
110	Long Term Care Volunteer Staff
109	LTC Activities Coordinator
566	LTC Activities Director
118	LTC Certified Nursing Assistant (CNA)
116	LTC Certified Nursing Assistant Coordinator
115	LTC Computer Clerk
120	LTC Environmental Care Services Manager
121	LTC Housekeeping Aide
122	LTC Laundry Operator
117	LTC Lead Certified Nursing Assistant
105	LTC Licensed Clinical Social Worker
123	LTC Maintenance Mechanic
108	LTC Quality Management Coordinator (no age)
107	LTC Social Service Coordinator
114	LTC Unit Secretary
106	LTC Utilization Review/Discharge Planner (no age)
	Managed Care
127	Authorization Facilitator (no age)
314	Director of Managed Care (no age)
125	Managed Care QM Department Coordinator (no age)
124	Managed Care Quality Management Department Director (no age)
126	Utilization Management Director (no age)
	Marketing
303	Director of Marketing (no age)
393	Graphic Artist (no age)
230	Marketing Representative (no age)
	Materials Management
130	Duplicating Technician (Print Shop Clerk) (no age)
131	Inventory Control Clerk (no age)
132	Mail Processor (no age)
133	Materials Handler (no age)
128	Materials Management Clerk/Receiving Agent
129	Materials Management Director (no age)
136	Materials Management Stockroom Clerk
360	Materials Management Supply Clerk (no age)
394	Printer (no age)
134	Purchasing Agent (no age)
135	Secretary/Receptionist (no age)
516	Transporter/Dispatcher Supervisor
404	Warehouse Van Operator (no age)
	Maternity
472	Lactation Consultant
151	Maternal Child Health Nurse Manager

271	OB Technician
	Medical Staff Management
363	Credentialing Secretary (no age)
502	Medical Affairs Executive
364	Medical Staff Assistant (no age)
177	Medical Staff Coordinator (no age)
	Medical Surgical Unit
567	Admissions Nurse - Acute Care
413	Certified Nursing Assistant II
563	Clinical Nurse Specialist - Medical Services Unit
564	Clinical Nurse Specialist - Surgical Unit
568	Discharge Nurse - Acute Care
157	Medical Surgical Unit LPN/LVN
155	Medical Surgical Unit Nurse Manager
158	Medical Surgical Unit Nursing Assistant
156	Medical Surgical Unit Registered Nurse
446	Medical Surgical Unit Secretary
273	Patient Care Technician
362	Patient Sitter
464	Student Nurse Intern
	Miscellaneous
450	Athletic Trainer
462	Chiropractic Assistant
304	Courier (no age)
437	Dental Assistant
032	Environmental Care Partner
565	IV Therapy RN - Acute Care
432	Massage Therapist
524	Pacemaker Sales Representative
365	Patient Greeter/Transporter
578	Rapid Response Team RN
	NICU
323	NICU Nurse Manager
324	NICU Registered Nurse
325	NICU Unit Secretary
	Nursery
301	Nursery LPN/LVN
300	Nursery RN
	Nursing Administration
358	Associate Vice President Patient Care Services
137	Nurse Executive
276	Nursing House Supervisor
278	Patient Care Unit Secretary
408	Patient Representative
427	Staffing Coordinator (no age)
549	Swing Bed Coordinator/Discharge Planner
	Nutritional Services
212	Baker

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361	Cafeteria Worker
231	Clinical Nutrition Manager
234	Cook
169	Nutritional Services Director
277	Nutritional Services Shift Supervisor
233	Nutritional Services Supervisor
235	Nutritional Services Technician
238	Nutritional Services Worker I
237	Nutritional Services Worker II
236	Nutritional Services Worker III
232	Registered Dietitian
	Occupational Medicine Clinic
292	Occupational Medicine LPN/LVN
291	Occupational Medicine RN Case Manager
	Office/Clinic
309	Clinic Radiology Technologist/Lab Assistant
392	Doctor's Office Secretary
480	Medical Assistant - Office
272	Nurse Practitioner
348	Office/Clinic Assistant Manager
312	Office/Clinic Billing Clerk (no age)
350	Office/Clinic Filing Clerk (no age)
308	Office/Clinic LPN/LVN
306	Office/Clinic Manager
310	Office/Clinic Receptionist
349	Office/Clinic RN
311	Office/Clinic Transcriptionist
355	Patient Services Representative
420	Physician's Assistant - Clinic
366	Scheduling Clerk
522	Typist (no age)
388	Women's Clinic Registered Nurse
	Oncology Unit
352	Oncology Unit Registered Nurse
	Outpatient Clinic
243	Outpatient Clinic Billing Clerk (no age)
242	Outpatient Clinic Licensed Clinical Social Worker
241	Outpatient Clinic LPN/LVN
477	Outpatient Clinic Medical Director
244	Outpatient Clinic Nutritionist/Educator
240	Outpatient Clinic Registered Nurse
245	Outpatient Clinic Secretary
	Outpatient Oncology Clinic
297	Oncology Outpatient Clinic LPN/LVN
296	Oncology Outpatient Clinic RN
295	Oncology Outpatient Clinic RN Manager
465	Outpatient Oncology Unit Operations Manager
	PACU

170	PACU Head Nurse
171	PACU Registered Nurse
	Partial Hospitalization
371	Activity Therapist - Partial Hospitalization
370	Case Manager/Therapist - Partial Hospitalization
372	Charge Nurse - Partial Hospitalization
375	Mental Health Worker/Driver
368	Partial Hospitalization Medical Director
369	Program Director - Partial Hospitalization
376	Program Secretary/Unit Clerk
373	Registered Nurse - Partial Hospitalization
374	Transportation Coordinator/Mental Health Worker
	Pastoral Care
005	Director of Pastoral Care
407	Pastoral Care Aide
	Pediatrics
219	Pediatric LPN/LVN
389	Pediatric Nurse Practitioner
218	Pediatric Nursing Assistant
220	Pediatric Registered Nurse
473	Pediatric Unit Nurse Manager
471	Pediatric Unit Secretary
	Pharmaceutical Services
173	Pharmacist
547	Pharmacist - Supervisor
172	Pharmacy Director
174	Pharmacy Manager
175	Pharmacy Technician I
176	Pharmacy Technician II
429	Retail Pharmacist
428	Retail Pharmacy Billing Clerk (no age)
430	Retail Pharmacy Technician
	Postpartum
333	Postpartum LPN/LVN
332	Postpartum RN
	Quality/Risk Management
179	Clinical Risk Manager (no age)
436	JCAHO Coordinator (no age)
442	Paralegal (no age)
435B	Patient Safety Coordinator – Nonclinical (no age)
435A	Patient Safety Coordinator – RN (no age)
434	Performance Improvement Data Analyst (no age)
550	QM Director, Risk Manager, Clinical Staff Education Director
520	Quality Management Coordinator (no age)
178	Quality Management Director (no age)
	Rehabilitation Services
184	Audiologist
185	Director of Physical Therapy

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186	Director of Rehabilitation Services
449	Exercise Physiologist
180	Occupational Therapy Aide
182	Occupational Therapy Assistant (OTA)
513	Orthotic and Prosthetic Practitioner
181	Physical Therapy Aide
183	Physical Therapy Assistant (PTA)
313	Physical Therapy Secretary
410	Rehabilitation Services Office Manager
554	Rehabilitation Services Reimbursement Specialist (no age)
187	Speech/Language Pathologist
188	Staff Occupational Therapist
189	Staff Therapist, Physical Therapy
	Security
190	Security Department Director
191	Security Department Supervisor
192	Security Officer
	Sleep Lab
475	Sleep Lab Coordinator
474	Sleep Lab Medical Director
476	Sleep Lab Secretary
433	Sleep Lab Technologist
	Social Service
193	Licensed Clinical Social Worker
195	Social Worker for Transitional Care Unit
194	Social Worker/Discharge Planner
	Surgical Services
482	Cardiovascular Services Line Director
501	Central Scheduler
553	Central Supply Technician OR (no age)
481	CST/CFA - Surgical First Assistant
527	OR Assistant (no age)
258	Outpatient Surgery Nursing Assistant
163	Outpatient Surgery RN
165	Pain Management RN
166	Pain Management Technician
353	Perfusionist
438	Registered Nurse First Assistant
551	Reprocessing Technician (no age)
275	Surgical Physician Assistant (PA)
359	Surgical Services Cardiac Coordinator
160	Surgical Services Charge Nurse
161	Surgical Services Circulating RN
159	Surgical Services Nurse Manager
162	Surgical Services Operating Room Technician
425	Surgical Services Orderly/Housekeeper
164	Surgical Services Outpatient Surgery LPN/LVN
354	Surgical Services Scrub Nurse

167	Surgical Services Unit Secretary
	Telemetry Unit/Progressive Care
545	Telemetry Unit LPN/LVN
543	Telemetry Unit Nurse Manager
544	Telemetry Unit Registered Nurse
546	Telemetry Unit Secretary/Monitor Technician
	Urgent Care
491	ExpressCare Clinic Physician
251	Urgent Care LPN/LVN
250	Urgent Care Registered Nurse
252	Urgent Care Secretary
	Utilization Management
214	Case Manager
330	Pre-Certification Nurse (LPN/LVN) Utilization
239	Utilization Review/Discharge Planner
	Volunteers
006	Director of Volunteer Services
439	Gift Shop Coordinator (no age)
007	Information Clerk
274	Volunteer
	Wound Care
356	Wound Care RN