

SUBJECT: INTRAVENOUS CONSCIOUS SEDATION	REFERENCE #1032A
DEPARTMENT: PATIENT CARE SERVICES	PAGE: 1
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APPROVED BY:	EFFECTIVE:
	REVISED:

POLICY:

Our organization provides guidelines for monitoring intravenous conscious sedation administered to patients undergoing invasive, manipulative or constraining procedures.

DEFINITION:

IV conscious sedation is the proper administration of drugs to obtund, dull or reduce the intensity of pain and awareness without loss of defensive reflexes. Conscious sedation of the patient is generally achieved when there is slurred speech but the patient is arousable and is able to respond.

This policy does not apply to IV conscious sedation used for therapeutic management of pain control or seizures. It also does not apply to IV conscious sedation used in the operating room or family birthing unit.

This policy is applicable to:

- Patients from 18 to 60 years old who receive intravenously >5 mg of Versed or >20 mg of Valium or any dosage of narcotic;
- Patients 60 years of age and older who receive intravenously >3.5 mg of Versed or >10 mg of Valium or any dosage of narcotic;
- All pediatric patients; and
- Patients receiving any combination of drugs.

At the discretion of the physician, this policy can be initiated for patients receiving dosages of drugs less than those listed above.

LOCATION:

IV conscious sedation is practiced in various departments within the organization, for example, endoscopy lab, radiology.

PROCEDURE:

Intravenous conscious sedation practices throughout the organization shall be monitored and evaluated by the Department of Anesthesia, according to the policy outlined and performed to assure optimal patient outcome.

SUBJECT: RESTRAINT PROTOCOL	REFERENCE #1035
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- The use of behavioral restraints also requires the physician to document the following on the Physician Order/Documentation Record:
 - The behavior or reason for the use of restraints,
 - The intervention is clinically indicated,
 - Less restrictive alternatives were attempted and were not successful.
- Discontinue or renew the restraint order every 24 hours or sooner for the adult acute care patient, after a clinical re-evaluation of the patient by a licensed independent practitioner has been performed.

RESPONSIBILITY OF PATIENT CARE SERVICES

- Procedure for Initiation (All Categories of Physical Restraints)

The Registered Nurse is responsible for the assessment and for the appropriate use of restraints. The R.N. may delegate the data collection, obtaining the physician's order, and/or patient/family education to an appropriate staff member who has been specifically trained in the procedure(s).

- The R.N. is responsible for:
 - Assessing patient needs to determine the reason for which restraint is being considered. (An RPT or OTR may assess the need for postural/adaptive supports.)
 - Deciding which category of restraint is appropriate or necessary (medical immobilization, postural/adaptive support or behavioral restraint.)
 - Considering alternative measures that are less restrictive prior to initiating behavioral restraint and evaluation of the patient's response.
- The R.N. may delegate:
 - Obtaining the physician's order for behavioral restraints. In an emergency, restraints may be applied first by a staff member who has been specifically trained in the procedure and a telephone order obtained from the physician as soon as possible which must be signed within 24 hours.
 - Providing patient and family education:

SUBJECT: NURSING ROLE IN HOSPITAL LEADERSHIP	REFERENCE #2013
DEPARTMENT: PATIENT CARE SERVICES	PAGE: 2
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- Nurse:

We believe nursing is a science and art based upon empirical data and theoretical paradigms derived from research in health care science. The Registered Nurse is accountable to assume a leadership role to providing goal-directed care through assessing individual needs, planning care, implementing care and evaluating care. The plan of care for the patient includes activities related to the maintenance of health, prevention of disease, care during acute phases of illness, rehabilitative and terminal stages of illness. The nurse is accountable for her/his own professional and personal growth, development and conduct. The quality of patient care is clearly and directly related to the continuing growth and development of nursing personnel. The nursing service supports and facilitates participation in continuing education, participation in decision making process, creativity in professional role and personal growth.

OBJECTIVES FOR 199__ (Examples):

- Restructure job descriptions to reflect age specific competencies.
- Develop incentives encouraging staff to obtain BSN degrees, to continue increasing the skills and professionalism of nursing.
- Provide patient care and community seminars to develop reputation as a center of excellence for education.
- Develop staff skills in assuming authority and responsibility required by an empowered nurse.

INTRADEPARTMENT GOVERNANCE:

Based of the philosophy of participative management, governance of the nursing departments is managed with staff input through the committee structure.

- Committee Description, Function, Reporting Mechanism:
 - Nursing Management Committee
 - Purpose:
 - ◆ To provide nurse managers with the information necessary to perform in a knowledgeable and efficient manner.

SUBJECT: JOB DESCRIPTION AND EVALUATION RN CLINICAL NURSE III	REFERENCE #2053 PAGE: 3 OF: 12
DEPARTMENT: PATIENT CARE SERVICES	EFFECTIVE:
APPROVED BY:	REVISED:

- Demonstrates an understanding of the medical plan of care and ensures that orders are reviewed and implemented promptly and accurately to maximize patient well being.
- Documents nursing assessments and interventions accurately, clearly and concisely.
- Evaluates and documents outcomes of specific patient goals in relation to nursing interventions
- Communicates pertinent patient information to patient care team members.

Measure: Based on a minimum of 4 observations spread throughout the year.

Meets: Peer review indicates >75% compliance.

COMMENTS:

- Standard 2: Quality Assurance

Acts as advocate for providing safe delivery of patient care.
(ONLY SCORE AS M= MEET OR D= DOES NOT MEET)

- * Completes 100% skills check list for specific unit.
- * Attends one session each year: (provides documentation of attendance)
 - ◆ Fire Safety
 - ◆ General Hospital Safety
 - ◆ Infection Control
 - ◆ Emergency Preparedness
- * Maintains the following certifications:
 - ◆ Registered Nurse License _____
 - ◆ CPR _____
 - ◆ Other (as designated on unit) _____

SUBJECT: JOB DESCRIPTION NURSE EXECUTIVE	REFERENCE #3001 PAGE: 1
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APPROVED BY:	REVISED:

JOB TITLE: VICE PRESIDENT - PATIENT CARE SERVICES

JOB SUMMARY: Organizes and administers areas of Patient Care Services to attain the hospital's objectives established by the governing authority.

REPORTS TO: CEO

QUALIFICATIONS: Graduate of an accredited school of nursing and current licensure by State as a registered professional nurse. Master's degree or equivalent in demonstrated nursing experience desired. Experience in the budgeting process and management techniques is essential. Should have a minimum of five years prior experience in Patient Care Services management. Should be able to demonstrate leadership, managerial ability, good interpersonal relationships and the application of sound administrative principles. Membership in professional organizations encouraged.

GENERAL DUTIES AND RESPONSIBILITIES:

- Knows and practices the prescribed philosophy, purpose, policies and standards of the Patient Care Services Division and the Hospital.
- Organizes, directs and administers the Patient Care Service in order to provide the level of care required by current medical and nursing standards.
- Plans and coordinates with the Vice President of Finance, utilizing the respective Service Managers for planning the budgeting requirements for personnel, performance of work, supplies and equipment. Responsible for cost controls to insure maximum effectiveness of funds expended from the approved departmental budgets.
- Supports and develops the Patient Care Managers in the coordination of the employee selection process, work assignments, performance evaluations and staff development for these services.
- Maintains continuing quality assessment and improvement analysis and evaluation of patient care delivery and communicates with Administration on the activities/issues of the Patient Care Services.
- Plans and recommends to Administration new facilities or equipment, or modification thereto, needed to provide patient care. Serves as a member of Professional Staff Committees in matters pertaining to patient care.